

**500 West Monroe**

**Exhibit C - Warden Information Sheet**

\_\_\_\_\_ Date: \_\_\_\_\_

Company name: \_\_\_\_\_ Suite #: \_\_\_\_\_

Tenant Representative: \_\_\_\_\_ Emergency Contact number: \_\_\_\_\_

\_\_\_\_\_

Emergency Wardens:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Assistant Emergency Wardens:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NOTE: One (1) Tenant Representative must be assigned for each suite. Generally, a tenant occupying approximately 7,000 square feet should have two (2) Emergency Wardens. Tenants occupying a full floor or more should have three (3) Emergency Wardens per floor. Each Emergency Warden shall appoint an assistant Emergency Warden to assume his/her duties and responsibilities in their absence. As changes in personnel occur, this sheet must be updated and forwarded to the management office.